



Students who are suspended from financial aid have the right to appeal based on unusual or extenuating circumstances (generally defined as something outside the student's control). **All appeals must include a written recommendation from a Century College academic counselor or Dean of Student Services.** See the College website for the complete Satisfactory Academic Progress Policy at www.century.edu.

Name _____

**FINANCIAL AID APPEAL
SATISFACTORY ACADEMIC PROGRESS**

Addr _____

City, State, Zip _____

A. To appeal suspension based on GPA or Completion Rate, return this appeal form along with:

1. A personal letter describing your unusual or extenuating circumstances (situation that was outside the student's control).
2. Any forms, records, or letters that will help document your situation, especially medical documentation. **A medical appeal without documentation will be denied.**
3. A written recommendation from a Century College academic counselor or Dean of Student Services with whom you have met regarding time management, planning, and/or study skills.

B. If you were suspended due to reaching the 150% maximum credit requirement and need specific classes to finish your degree, include with this appeal form:

1. An academic plan developed with a Century College academic counselor or Dean of Student Services that outlines the courses required for completion, why you are asking for extra time, when you intend to enroll in the courses, and when you will complete the program. Appeals where the student's major code indicator on file with the Records Office does not match the academic plan submitted will be denied. Check your major code with Records before submitting your appeal.

Appeals submitted without proper documentation will be denied.

Student Signature _____ Date _____ Century ID _____

Office Use Only

_____ Appeal approved for _____. After the end of this term, your Financial Aid appeal may be continued without further action provided you have a good term (2.5 GPA and 100% completion during this term).

_____ Appeal approved to exceed credit limit **ONLY for courses listed in academic plan (one time only, no repeats allowed)** through _____.

_____ Appeal Denied. See comments.

_____ Appeal Tabled. See comments.

Comments:

Signature

Date