

---

# Application for Admission

---



**CenturyCollege**

Century College admits students throughout the year. Applicants are encouraged to apply at least two to six months prior to the semester they wish to start.

A \$20.00 non-refundable application fee is required to process your application. Century College is unable to process your application until the fee is paid in full.

Applicants who apply at least two months prior to the start of the semester receive priority information regarding new student orientation, SOAR (Student Orientation, Advising and Registration). Registration for classes takes place at the SOAR sessions. SOAR sessions and courses fill on a first-come, first-served basis.

Certain programs have prerequisites that must be fulfilled before applying to the program. Please see the list of programs on page 4 of the application for programs that are marked with a \*.

## **Office of Admissions and New Student Services**

3300 Century Avenue North  
White Bear Lake, Minnesota 55110

Phone: (651) 779-3300

Fax: (651) 773-1796

TTY: (651) 773-1715

century.edu

admissions@century.edu

*A member of the Minnesota State Colleges and Universities system • An affirmative action, equal opportunity employer and educator*

---

## About Century College

Century College, a Community and Technical College, brings together the best of both educational worlds:

**Start a Four-Year Degree:** Century College can provide the first 1 - 2 years of preparation for most 4-year degrees. Students transfer to public and private four-year colleges and universities in Minnesota and throughout the country.

**Prepare for Employment:** Choose a rewarding career from one of over 60 occupational and technical programs. Many programs offer two-year college degrees; others offer diplomas and certificates.

---

## Enrolling at Century College

Admission to Century College, 3300 Century Avenue North, White Bear Lake, MN 55110 is granted without regard to race, creed, color, sex, age, national origin, or disability. This institution abides by the provisions of Title IX, federal legislation forbidding discrimination on the basis of sex, and by all other federal and state laws regarding equal opportunity.

Your application will be processed for the semester indicated or, for Technical and Career programs, the next available semester. If you decide to change your intended semester start, you must notify the Admissions Office.

**Note:** Federal and state legislation requires that the contents of student files be open to review by the student. Application forms, high school transcripts, test date, letters, and recommendations that are sent as part of any application for admission will be open to the student's review upon request.

---

## Application Procedure

- Complete the Application Form and mail or drop off with \$20 nonrefundable application fee. The application fee must accompany the completed application.
- Request transcripts from high school, college or technical college or postsecondary institutions attended, or GED scores.
- Complete the assessment. For assessment schedule, see the *General Information* section of the current Class Schedule. Further information will be sent to you upon receipt of your application.
- Information on registration for new students will be mailed to all accepted applicants.

---

## High School Students

The Postsecondary Enrollment Options Program and Supplemental Enrollment Program are for high school juniors and seniors only. *Materials in addition to this application are required. Specific deadlines also apply.* If you have questions, see your high school counselor, or call Century College at (651) 773-1700.

---

## Financial Aid

Students applying for financial aid should contact the Financial Aid Office at (651) 779-3305 for information.

---

## About the Application Form

### New Student Information Section

The information requested will be used by the college to create an academic record for the applicant and to allow the college to make an appropriate admissions decision.

#### *Citizenship:*

Students who are not citizens or permanent residents of the United States must complete the International Student Application Form. Contact the Admissions Office at (651) 773-1700.

#### *High School Attended:*

List the high school you last attended or currently attend. A transcript is required if you are still enrolled or if you graduated within the last 5 years. All financial aid applicants must verify graduation/GED completion by having a transcript sent to the Admissions Office.

#### *College, Technical College, or Postsecondary Schools Attended:*

Students seeking a degree from Century College should request official academic transcripts be sent directly to the Admissions Office from each school listed. The transcript must arrive bearing the student's current name.

### **Social Security Number Notice:**

Century Colleges uses Social Security numbers for student identification purposes on student records. Providing your Social Security number is voluntary. However, if you do not provide your Social Security number, you may not be considered eligible for the Education Tax Credits (Hope and Life Time Scholarships). If you do not provide this number, your application will still be processed. This data is requested for purposes of administration, program evaluation and consumer data. Your number also may be used to create summary information about MnSCU programs through data matches with other state agencies.

Priority will be given to evaluate official transcripts of previous college credits that are received by March 15 (for Summer term), June 15 (for Fall semester) and October 15 (for Spring semester). Every effort will be given to evaluate transcripts in time for registration for students who are enrolled in courses during the current semester. For new students, every effort will be given to evaluate transcripts in time for the next registration. Transcripts that arrive after the priority deadlines will be evaluated after registration during that semester based on the date the transcript was received.

### **Educational Goals Section**

Consult the reverse side of the Application Form for a description of educational goals and a list of educational programs. Career programs listed with "\*" may be limited in availability and may require additional application materials prior to acceptance into these programs.

### **SOAR (Student Orientation, Advising and Registration)**

SOAR includes large and small group activities and course registration and is mandatory for all new students. The entire session will last approximately 3 hours. The large group session provides helpful information for new students about the college, resources available and student activities. The small group provides an opportunity for students to meet with a counselor or advisor for assistance with course selection. Following the small group, students will register for their courses. Further information will be provided after you apply.

---

## Notice

The college is asking you to provide information that includes private and/or confidential information under state and federal law. The college is asking for this information in order to process your application.

You are not legally required to provide the information the college is requesting; however, the college may not be able to effectively process your application if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent: (1) to other schools in which you seek or intend to enroll, or are enrolled, if you are first notified of the release; (2) to federal, state and local officials for purposes of program compliance, audit or evaluation; (3) as appropriate in connection with your application for, or receipt of financial aid; (4) to your parents, if your parents claim you as a dependent student for tax purposes; (5) if the information is sought with a subpoena, to an organization engaged in educational research or accrediting agency.

Minnesota State Colleges and Universities abide by the provision of Title IX and other federal and state laws forbidding discrimination on the basis of sex, race, color, national origin or handicap and all other state and federal laws regarding equal opportunity. This document can be made available in alternate formats, such as large print or cassette tape, upon request.

**Note:** If you are attending through any of the following programs, you **CANNOT** use this application: **Post-Secondary Enrollment Options (PSEO), Supplemental High School Enrollment** or **International Student**. Please call (651)773-1700 for alternate application forms.

# Application Form Please complete all required sections.



Please use black ink and print clearly A \$20 nonrefundable application fee must accompany the completed application.

## New Student Information (Required)

Name (Last, First, Middle, Maiden)			Student Social Security Number (See boxed notice on previous page)		
Address		City	State	Zip	County (ex. Ramsey)
Previous Address (If above address is less than one year)		City	State	Zip	County(ex. Ramsey)
Email Address					
Home Phone	Business/Cell Phone	State of Residence <input type="checkbox"/> MN <input type="checkbox"/> WI <input type="checkbox"/> Other _____		Citizenship <input type="checkbox"/> United States Citizen <input type="checkbox"/> Refugee <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Approved Asylee <input type="checkbox"/> None of These	
How long have you lived there? ____ Years ____ Months			<b>If you are an International Student, please contact the Admissions Office for application materials.</b>		
If your State of residence is not Minnesota, what is your reason for moving to Minnesota? <input type="checkbox"/> To attend Century College <input type="checkbox"/> Other (please explain): _____					
High School Attended (Name of High School, City, and State)		Year of Graduation: Month: _____ Year: 19 ____ 20 ____ <input type="checkbox"/> Diploma <input type="checkbox"/> GED		Will you only take distance learning courses? <input type="checkbox"/> Yes <input type="checkbox"/> No	
College, Technical College, or Postsecondary Schools Attended: (School Name, City and State, Dates of Attendance and Degrees Earned)		Are you transferring credits to Century College? <input type="checkbox"/> Yes <input type="checkbox"/> No			
		Are you a Veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No			

## Educational Goals (Required)

Expected start date (Please select one only) <input type="checkbox"/> Fall Semester, 20____ <input type="checkbox"/> Spring Semester, 20____ <input type="checkbox"/> Summer Session 20____	What is your current educational intent at this institution? <input type="checkbox"/> Complete courses, but not a degree <input type="checkbox"/> Earn an occupational certificate/diploma <input type="checkbox"/> Earn associate (two-year) degree <input type="checkbox"/> Earn associate (two-year) degree and transfer <input type="checkbox"/> Complete courses and transfer without a degree
What educational major are you interested in? (See Educational Major Numbers and Names on reverse side) Major Number _____ Major Name _____	Are you a reverse transfer student? <input type="checkbox"/> Yes <input type="checkbox"/> No

## Request for Confidential Information

This information will assist Minnesota State Colleges and Universities in evaluating student recruitment and retention policies; it will not be used as a basis for admission, and is voluntary.

Gender:  Male  Female

Are you Hispanic or Latino (a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central America, or other Spanish culture, regardless of race)?  Yes  No

**Race and Ethnic Background (select any that apply)**

<input type="checkbox"/> American Indian or Alaska Native (A person having origins in any of the original peoples of North, Central or South America and who maintains tribal affiliation or community attachment) <input type="checkbox"/> Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian Subcontinent <input type="checkbox"/> Black or African American – A person having origins in any of the black racial groups of Africa <input type="checkbox"/> Native Hawaiian or Other Pacific Islander – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands <input type="checkbox"/> White – A person having origins in any of the original peoples of Europe, the Middle East or North Africa	<b>What is the highest level of education for your parent(s)/guardian(s)? Please respond for the parent(s), step-parent(s), adoptive parent(s) or guardian(s) who raised you. Check only one box for each parent/guardian.</b> <table style="width:100%;"> <tr> <td style="width:50%;">                     Parent/Guardian #1  <input type="checkbox"/> No high school diploma  <input type="checkbox"/> High school diploma  <input type="checkbox"/> Some college  <input type="checkbox"/> Two-year college degree/diploma  <input type="checkbox"/> Bachelor's degree or higher  <input type="checkbox"/> Not sure/don't know.                 </td> <td style="width:50%;">                     Parent/Guardian #2  <input type="checkbox"/> No high school diploma  <input type="checkbox"/> High school diploma  <input type="checkbox"/> Some college  <input type="checkbox"/> Two-year college degree/diploma  <input type="checkbox"/> Bachelor's degree or higher  <input type="checkbox"/> Not sure/don't know.                 </td> </tr> </table>	Parent/Guardian #1 <input type="checkbox"/> No high school diploma <input type="checkbox"/> High school diploma <input type="checkbox"/> Some college <input type="checkbox"/> Two-year college degree/diploma <input type="checkbox"/> Bachelor's degree or higher <input type="checkbox"/> Not sure/don't know.	Parent/Guardian #2 <input type="checkbox"/> No high school diploma <input type="checkbox"/> High school diploma <input type="checkbox"/> Some college <input type="checkbox"/> Two-year college degree/diploma <input type="checkbox"/> Bachelor's degree or higher <input type="checkbox"/> Not sure/don't know.
Parent/Guardian #1 <input type="checkbox"/> No high school diploma <input type="checkbox"/> High school diploma <input type="checkbox"/> Some college <input type="checkbox"/> Two-year college degree/diploma <input type="checkbox"/> Bachelor's degree or higher <input type="checkbox"/> Not sure/don't know.	Parent/Guardian #2 <input type="checkbox"/> No high school diploma <input type="checkbox"/> High school diploma <input type="checkbox"/> Some college <input type="checkbox"/> Two-year college degree/diploma <input type="checkbox"/> Bachelor's degree or higher <input type="checkbox"/> Not sure/don't know.		

## Assessment Information

**All students must take the assessments before registering for college courses.** Upon receipt of this application, further information will be sent to you. You must complete the assessment tests in Reading, Writing and Mathematics prior to registering for courses at Century College. Students transferring college-level courses or holding a baccalaureate degree from a United States college/university may not need to complete some parts of the assessment. Students who are bilingual or multilingual must complete the College Language Proficiency Test and may also be asked to take the Assessment in Reading, Writing or Mathematics.

## Immunization

NOT REQUIRED IF YOU GRADUATED FROM A MINNESOTA HIGH SCHOOL IN 1997 OR THEREAFTER.  
 Minnesota law requires that all students enrolled in a public or private postsecondary school in Minnesota be immunized against diphtheria, tetanus, measles, mumps and rubella, allowing for certain specified exceptions. This information will be available for review by the Minnesota Department of Health and the local community health board. Enter the month and year of the most recent "booster" for diphtheria and tetanus (must be within the past 10 years) and for all doses or vaccine for measles, mumps, and rubella given after 12 months of age.  
**Exemption:** A student may be exempted from this requirement for medical or conscientious reasons. Contact Admissions Office at (651) 773-1700 for more information.

	<b>Month/Year</b>
Diphtheria and Tetanus (TD)	____/____
Measles (Rubeola, Red Measles)	____/____
Mumps	____/____
Rubella	____/____

## Applicant Signature (Required)

I hereby certify that the information provided on this application form and in all other admission materials is complete, accurate, and true to the best of my knowledge.  Signature: _____ Date: _____	<b>Application Fee Payment Options:</b> <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> Check to Century College enclosed.	Cardholder's Name _____ Cardholder's Signature _____ Card#: _____ Exp. Date _____
---	--	---

## Educational Goals Section

### Associate Degree

A two-year program requiring the completion of 64 or more credits. Degrees include:

*Associate in Arts (AA):* A two-year degree designed to provide students with the first two years of a four-year degree.

*Associate in Science (AS) and Associate in Applied Science (AAS):* Two-year career or technical degrees designed for employment. While not intended to transfer to another college, these degrees may in some cases transfer.

*Associate in Fine Arts (AFA):* A two-year degree designed to provide students with the first two years of a four-year degree in Fine Arts.

### Transfer to Four-Year School

For students who intend to complete coursework at Century College and transfer to another college or university.

### Occupational Diplomas and Certificates

These programs are designed for students who upon completion intend to go directly into the workforce.

*Diploma* requires 36-48 credits or more.

*Certificate* requires 16 or 30 credits.

### Academic Certificates

Groups of courses with an academic theme for transfer or personal interest – 15 credits.

### Enrichment (not seeking degree)

Students taking courses to gain specific skills or knowledge, and not seeking a degree, diploma, or certificate.

## Educational Major Numbers and Names

### Liberal Arts and Transfer Majors

Students interested in getting a degree should select 4902. Students taking courses to transfer to another institution without a degree from Century should select 4995.

4902 **Associate in Arts Degree** includes MnTC (planning to transfer to another college)

4902 **Associate in Arts Degree** includes MnTC (not planning to transfer)

4995\* **Reverse Transfer** (taking credits for transfer to college in which you are already enrolled)

4995\* **Enrichment** (not seeking a degree, diploma, or certificate)

\* Students declaring 4995 are not eligible for financial aid.

The following is a partial list of 4-year degrees students can begin at Century College. If you are interested in an area not listed here, contact the Admissions or Counseling Office to see how we can accommodate your needs.

Accounting	Linguistics
Agriculture	Marketing
American Studies	Mathematics
Anthropology	Medical Technology*
Architecture	Medicine*
Art	Mortuary Science
Art Education	Music
Art History	Music Education
Astronomy	Natural Resources
Biology	Nursing
Business	Occupational Therapy
Administration	Pharmacy*
Chemistry	Philosophy
Child Psychology	Physical Education
Chiropractic*	Physical Therapy*
Computer Science	Physics
Dentistry*	Physiology
Ecology	Political Science
Economics	Psychology
Elem. Education	Recreation
Engineering	Secondary Education
English	Social Work
Forestry	Sociology
French	Spanish
Geography	Speech-Communication
History	Statistics
Horticulture	Theatre
Human Ecology	Veterinary Medicine*
Human Services	Women's Studies**
Journalism	
Law*	

\*Preprofessional Programs

\*\*Century Academic Certificate Available

### Technical and Career Majors

Key to Abbreviations:

(AA): Associate in Arts Degree

(AAS): Associate in Applied Science Degree

(AFA): Associate in Fine Arts

(AS): Associate in Science Degree

(D): Diploma

(C): Certificate

(AC): Academic Certificate

\* Additional requirements apply: Contact Admissions Office.

### Accounting

5030 Accounting (AAS)

5668 Accountant (D)

5718 Accounting Technician (C)

### Automotive

5307 Auto Body Technology (AAS)

5677 Auto Body Technician (D)

5740 Non-Structural Repair (C)

5304 Automotive Service Technology (AAS)\*

5304 Automotive Service Technician (D)\*

5304 Basic Automotive Service (C)\*

### Business Management

0540 Business Administration (AS)

5040 Business Management (AAS)

### Chemical Dependency

5298 Chemical Dependency (AS)

5798 Chemical Dependency (C)

### Computer Majors

5109 Computer Science (AS)

5106 Microcomputer Support Technology (AAS)

5601 Microcomputer Support Technician (D)

5705 Personal Computer Support Specialist (C)

5035 Information & Telecommunications (AAS)

5605 Information & Telecommunications (C)

5107 Computer Information Systems (AS)

5036 Computer Forensics (AAS)

5633 Computer Forensics (C)

5600 Information Security/Assurance (C)

### Cosmetology Majors

5598 Cosmetology (AAS)

5645 Cosmetology (D)

5647 Nail Care Technician (C)

### Criminal Justice/Law Enforcement

5504 Criminal Justice (AS)

5505 Law Enforcement (AS)

5507 Investigative Sciences-Law Enforcement (AAS)

5508 Investigative Sciences-Criminal Justice (AAS)

### Dental Majors

5629 Dental Assistant (AAS, D)\*

5781 Dental Practice Mgmt. (C)\*

5223 Dental Hygiene (AAS)\*

### Emergency Medical Services

5637 Paramedic (AAS, D)\*

4995 Emergency Medical Technician

### Engineering

5392 Engineering (AS)

5391 Engineering CAD Technology (AAS)

### Facility Systems Technology

5313 Facility Systems Technology (AAS)

5689 Facility Systems Technician (D)

5789 Facility Systems: Commercial (C)

### Global Studies

4910 Global Studies (AC)

### Graphic Design/Multimedia/Photography/Video

5089 Visual Communications Technologies (AAS)

5716 Visual Communications Technician (D)

### Heating, Ventilation, Air Conditioning Technology

5322 Heating, Vent., Air Cond. Technology (AAS)

5774 Heating, Vent., Air Cond. Technician (D)

5772 Heating (C)

5773 Cooling (C)

### Horticulture

5031 Horticulture Science (AS)

5652 Horticulture Technician-Greenhouse (D)

5653 Horticulture-Greenhouse (C)

5654 Horticulture Technician-Landscape (D)

5655 Horticulture-Landscape (C)

5656 Horticulture Assistant (C)

5032 Horticulture Technology-Greenhouse (AAS)

5034 Horticulture Technology-Landscape (AAS)

### Human Services

5597 Human Services (AS)

5736 Human Services Technician (C)

### Interior Design

5405 Interior Design (AAS)

5617 Interior Design Associate (D)

5709 Home Furnishing Sales (C)

5619 Interior Design Consultant (C)

5722 Kitchen and Bath Design (C)

### Marketing: Fashion/Retail/Sales

5050 Marketing Management (AAS)

5052 Marketing Communication Technology (AAS)

5785 Marketing: Specialty (D)

5783 Marketing (C)

### Medical Assistant

5639 Medical Assistant (D)

### Music

4903 Music (AFA)

### Nursing (RN)

5258 Nursing (AS)\*

### Office Technology

5060 Administrative Assistant (AAS)

5724 Office Support (D)

5710 Office Assistant (C)

5093 Medical Office Assistant (AAS)

5794 Medical Administrative Support (D)

5795 Medical Office Support (C)

### Orthotic and Prosthetic Majors

5626 Orthotic Practitioner (D)\*

5288 Orthotic Technology (AAS)

5632 Orthotic Technician (D)

5630 Prosthetic Practitioner (D)\*

5289 Prosthetic Technology (AAS)

5631 Prosthetic Technician (D)

### Paraeducation/Education

5020 Paraeducator (AAS)

5021 Education (AS)

5606 Paraeducation (C)

### Public Safety

5506 Public Safety (AAS)

### Radiologic Technology

5256 Radiologic Technology (AAS)\*

5797 Computed Tomography (C)\*

### Sports Facility Management

5648 Ice Arena Management (C)

5649 Golf Course Management/Maintenance (C)

5650 Sports/Athletic Facility Maintenance (C)

### Women and Gender Studies

4911 Women and Gender Studies (AC)